

Role Overview:

Pendo Systems offers technology and investment accounting services and technology infrastructure and support services to a variety of financial Institutions. The candidate will be working with a strong financial-service orientated team who place an emphasis on innovation. Pendo Systems provides a dynamic work environment in which to develop key business skills, make an impact, and most importantly, add your passion to a growing world-class company.

The candidate will be customer focused and have the ability to pro-actively communicate, work, and contribute in a small team environment. The candidate must possess a technical aptitude and effective, respectful communication and interaction skills. Must be a quick learner and have the ability to handle a multiple tasks at any given time. The candidate must be flexible and results oriented. The candidate must be able to work in a changing and fast paced environment. Must be a self-starter and able to prioritize, make decisions and work independently. Prior experience of investment accounting systems and/or transaction processing software would be highly desirable.

Database Analyst/Programmer Job Description:

The production Database Analyst/Programmer position is a mid-level position that requires a minimum of 5 years experience supporting and maintaining production database systems and the infrastructure that hosts them. The candidate must have excellent troubleshooting and communication skills along with the ability to maintain a calm and cooperative demeanor in high-pressure situations. This position is heavily application support with the aspects of traditional Production DBA.

Primary responsibilities of this role may include:

- Microsoft SQL Server installation, configuration and maintenance.
- Production / Development DB Administration of Microsoft SQL Server.
- Microsoft SQL Server version migration(s) and upgrades.
- Perform backup and recovery using standard Microsoft SQL Server services
- Performance tuning of Microsoft SQL Server configurations.
- Act as primary DBA for allocated application development projects.
- TSQL performance tuning and troubleshooting.
- SQL Server Security and Administration of Users, Groups and Schemas.

Job Requirement Essential:

- Productivity, initiative, professionalism, customer service attitude, attention to detail and quality, ability to multitask, team focus, strong interpersonal skills, strong verbal and written communication skills and adherence to our standard development methodology.
- Ability to work independently, shift focus, adapts to changing priorities, and maintains patience in high-pressure situations.
- Understanding of technology/software relevant to investment management. Work with the development team to stay abreast with product enhancements and to provide valuable in-field experience to the development of products.

- Manage the release, deployment and support of the product-related application/services within the production environment.
- Commitment to professional growth; seeks opportunities for development; looks for ways to share knowledge with others.

Skills and Qualifications Required:

- 4-year degree in a technical discipline. A CS degree a significant plus, MS also a plus.
- 5+ years of relevant experience.
- Microsoft SQL Server 2000/2005.
- SQL Server Client and Administrative tool knowledge.
- SQL Server performance tuning.
- Extensive Stored Procedure development, maintenance and optimization.
- C#/CLR Assembly Experience a plus
- Microsoft SQL Server installation, configuration and tuning.
- Microsoft SQL Server database Backup/Recovery.
- Microsoft SQL Server database security administration.
- Microsoft SQL Server administration on Microsoft Clustering Services.
- Experience working in a multi-data center environment.
- Necessary skills include flexibility, ability to work under tight deadlines, ability to handle multiple tasks through prioritization and time management skills, excellent communication, exceptional collaboration and organizational skills.

Travel Required:

0-20%

Type of Position:

Full Time